



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Robert Swan, Secretary
David Aranda, CSDM

Jean Bracy, CSDM
Tim Unruh, CSDM
Jesse Claypool

Special District Risk Management Authority
Regular Board Meeting

Wednesday, June 23, 2021
3:00 p.m. - 5:00 p.m.

Thursday, June 24, 2021
7:30 a.m.

1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814

Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Pursuant to the Brown Act, Section 54953(b)(2). Section (b) (2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations: Laura Gill, CEO, (916) 231-4141 or lgill@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Recognition Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Executive Officer)
- 3.4 Review of Executive Summary of Training (Board President)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes for the following meetings: May 5-6, 2021 Regular Board Meeting, May 5, 2021 Election Committee Meeting, and June 3 Special Board Meeting (Board Clerk)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid for the months of April & May 2021 (Finance Manager)
- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Finance Manager)

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Approve** admission of new members into the following programs:

- Workers' Compensation: Antelope Valley Fire Protection District
- Property/Liability: None

- 6.2 **Subject: Member Withdrawals**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Receive and file** member withdrawals report

- 6.3 **Subject: Sedgwick Contract for Claims Administration**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Authorize** the Board President to execute a three-year contract with Sedgwick Claims Management Services for Third Party Claims Administration Services for the Workers' Compensation Program

6.4 **Subject: Annual Consulting and Infrastructure Services Agreements**

Presenter: Laura S. Gill, Chief Executive Officer
Frank Ono, The iFish Group, Inc.
Scott Schriber, The iFish Group, Inc.

Recommendation: **Authorize** the Board President to execute the following contracts with The iFish Group, Inc. effective July 1, 2021:

- IT Hosting and Managed Services Agreement for an amount not to exceed \$317,218
- IT Projects and Services Agreement for an amount not to exceed \$361,000

6.5 **Subject: Contract Renewal with Alliant Insurance Services, Inc. and Apex Insurance Agency, Inc.**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Authorize** the Board President to execute the following contracts:

- Broker Services Agreement with Alliant Insurance Services, Inc.
- Excess Insurance Broker Services Agreement with Apex Insurance Agency, LLC.

6.6 **Subject: FY 2021-22 Publicly Available Pay Schedule**

Presenter: Laura S. Gill, Chief Executive Officer

Recommendation: Approve the FY 2021-22 Publicly Available Pay Schedule

6.7 **Subject: Revised Preliminary FY 2021-22 Budget**

Presenter: Laura S. Gill, Chief Executive Officer
C. Paul Frydendal, Chief Operating Officer
Jennifer Chilton, Finance Manager

Recommendation: **Adopt** Revised Preliminary FY 2021-22 Budget

6.8 **Subject: Annual Safety Awards**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Ratify** staff's selected recipients for the McMurchie and Earl F. Sayre Excellence in Safety Awards

7.0 **TIMED ITEMS**

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

Wednesday, June 23 – 3:30 pm

7.1 **Subject: Mid-Year Review of Proposed Legislation**

Presenter: Laura S. Gill, Chief Executive Officer
Dillon Gibbons, Senior Legislative Representative, CSDA

Recommendation: **Receive and file** the Mid-Year Review of Proposed Legislation related to Workers' Compensation and Property/Liability Programs

Thursday, June 24 – 7:30 am

7.2 **Subject: Reinsurance/Excess Insurance Coverage Program Structure**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** the Reinsurance/Excess Insurance Coverage Program structure and carriers for the 2021-22 Program Year

Thursday, June 24 – 9:00 am

7.3 **Subject: Potential Notice of Non-Renewal: Julian CSD**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** non-renewal of coverage and terminate membership in SDRMA effective midnight on June 30, 2021.

8.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

9.0 CLOSED SESSION

10.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

11.0 REPORTS/COMMENTS/OTHER BUSINESS

11.1 Staff Reports and Updates

11.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

12.0 ADJOURNMENT

The next Board meeting will be held August 18-19, 2021 at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Adoption of Final 2021-22 Budget
- Health Benefits Program Rates
- Quarterly reports:
 - Underwriting
 - Claims/Loss Prevention
 - Treasurer's Report

Posted on June 17, 2021

ADA Compliance: In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Laura Gill, CEO at (800) 537-7790 or at lgill@sdrma.org. Request must be made as early as possible.