



Mike Scheafer, Board President

Sandy Seifert-Raffelson, Vice President
Robert Swan, Secretary
David Aranda, CSDM

Timothy Unruh, CSDM
Jesse Claypool
Thomas Wright

Special District Risk Management Authority
Regular Board Meeting

Wednesday, January 5, 2022
1:00 p.m.

Held Remotely Via Zoom

Phone: (669) 900-9128

Meeting ID: 562 012 1037

Password: 875411

This Virtual Meeting is held pursuant to AB 361 because state and local officials are recommending measures to promote social distancing

Note: Pursuant to the Brown Act, Section 54953(b)(2). Section (b) (2) requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion. The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations: Ashley Flores, Board Clerk, (916) 231-4132 or aflores@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

- 1.1 Roll Call
- 1.2 Adopt Resolution 2022-01 Making Findings and Determinations under AB 361 for Continued Virtual Meetings
- 1.3 Approval of Agenda (Board President)

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS

- 3.1 Recognition Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Executive Officer)
- 3.4 Review of Executive Summary of Training (Board President)

4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

- 4.1 **Approve** draft meeting minutes from the November 3-4, 2021 Board Meeting (Board Clerk)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid for the months of October and November 2021 (Finance Manager)

- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Finance Manager)

5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Wendy Tucker, Member Services Manager

Recommendation: **Approve** admission of new members into the following programs:

- Workers' Compensation: South San Joaquin County Fire Authority
- Property/Liability: South San Joaquin County Fire Authority

- 6.2 **Subject: Proposed Revisions to Policy Governing Late Submission of Annual Renewal Questionnaires and Workers' Compensation Annual Wage Information**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Approve** Board Policy No. 2022-01 Governing Late Submission of Annual Renewal Questionnaires and Workers' Compensation Annual Wage Information

6.3 **Subject: Proposed Policy Governing When Past Due Receivables May Lead to Non-Renewal or Termination**

Presenter: Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** Board Policy 2022-02 regarding Overdue Payment of Deductibles and Reconciliations

6.4 **Subject: Election of 2022 Board Officers**

Presenter: C. Paul Frydendal, Chief Operating Officer

Recommendation: **Approve** election of 2022 Board Officers

7.0 **TIMED ITEMS**

(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)

None

8.0 **OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS**

9.0 **CLOSED SESSION**

9.1 **Government Code § 54956.9(d)(1)-Conference with Legal Counsel—Existing Litigation**

- Name of Case: City of Pismo Beach, et al. v. San Luis Obispo Local Agency Formation Commission and Special District Risk Management Authority, San Luis Obispo County Superior Court Case No. CV130383; Court of Appeal Case No. B296968; Court of Appeal Case No. B304144
- Name of case: Special District Risk Management Authority, a Joint Powers Authority authorized by Government Code 6500 et seq. v. Crescent City Harbor District, a Harbor District authorized by Harbors and Navigations Code 6000 et seq.; Sacramento County Superior Court Case No. 34-2021-00311501
- Name of Case: James W. Towns v. Special District Risk Management Authority; Board of Directors of SDRMA; Sacramento County Superior Court Case No. 34-2013-00156587

9.2 Public Employee Performance Evaluation (§ 54957) (b)(1)

Title: Executive Chief Officer

10.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

11.0 REPORTS/COMMENTS/OTHER BUSINESS

11.1 Staff Reports and Updates

11.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

12.0 ADJOURNMENT

The next Board meeting will be held February 9-10, 2022 at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- **Board Workshop:**
 - FY 2023 – FY 2025 Strategic Plan
 - Board committee assignments
 - Board Member compensation
 - FY 2022-23 Cost-of-Living Adjustment
 - Update: FY 2022-23 rate review
 - Credit Incentive Program criteria
 - Longevity distributions
- Quarterly reports:
 - Underwriting
 - Claims status
 - Claims/Loss Prevention
 - Treasurer’s Report

Posted on December 30, 2021



Ashley Flores, Clerk of the Board

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Ashley Flores, Clerk of the Board, at (800) 537-7790 or at aflores@sdrma.org. Request must be made as early as possible.*