



**Sandy Seifert-Raffelson, Board President**

**Robert Swan, Vice President**  
**Jesse Claypool, Secretary**  
**David Aranda, CSDM**

**Mike Scheafer**  
**Timothy Unruh, CSDM**  
**Thomas Wright**

**Special District Risk Management Authority**  
**Regular Board Meeting**

**Wednesday, May 10, 2023**  
**1:30 p.m.**

**Thursday, May 11, 2023**  
**8:00 a.m.**

**1112 I Street, 3<sup>rd</sup> Floor, Earl Sayre Board Room**  
**Sacramento, CA 95814**

and

**Via Zoom**

**Phone: (669) 900-9128**  
**Meeting ID: 562 012 1037**  
**Password: 875411**

**In compliance with AB361 this will be a hybrid virtual/in-person meeting in the SDRMA Board Room/Zoom as the State continues to recommend measures to promote social distancing.**

Note: Meeting agendas are posted in accordance with the Ralph M. Brown Act. Govt. Code §54954.2 As amended by AB 361, Section 54953 (e)(3) allows local agencies to conduct meetings via teleconferencing during a proclaimed state of emergency or when state or local officials have recommended measures to promote social distancing, without complying with the requirement to identify all teleconference locations on the agenda, and without complying with the requirement that each location be accessible to the public. Section 54953 (b)(2) still requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or [crichardson@sdrma.org](mailto:crichardson@sdrma.org)

## **AGENDA**

### **1.0 CALL MEETING TO ORDER**

- 1.1 Roll Call
- 1.2 Approval of Agenda (Board President)

### **2.0 PUBLIC COMMENT**

*At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.*

### **3.0 ADMINISTRATIVE ITEMS AND PRESENTATIONS**

- 3.1 Recognition Staff Anniversaries (Board President)
- 3.2 Review Meeting, Conference, and Educational Schedules (Chief Executive Officer)
- 3.3 Review communication and correspondence (Chief Member Services Officer)
- 3.4 Review of Executive Summary of Training (Chief Executive Officer)

### **4.0 CONSENT CALENDAR – Items expected to be routine and non-controversial**

- 4.1 **Approve** draft meeting minutes from the Annual Membership Meeting on March 22, 2023, Regular Board Meeting on March 23, 2023, Special Board Meeting on April 13, 2023 and Special Board Meeting on April 21, 2023 (Management Analyst)
- 4.2 **Review** recent marketing activities (Chief Member Services Officer)
- 4.3 **Ratify** payment of bills paid (Interim Chief Financial Officer)
- 4.4 **Receive and file** financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs and Joint/Common Allocated Operations (Interim Chief Financial Officer)
- 4.5 **Receive and file** the Underwriting Status Quarterly Report on the third quarter of 2022-23 (Chief Member Services Officer)

## 5.0 CSDA-RELATED ITEMS

- 5.1 **Review and discuss** CSDA business and activity (CSDA Chief Executive Officer)
- 5.2 **Review and discuss** Alliance Executive Council business and activity (CSDA Chief Executive Officer; Chief Executive Officer; AEC Members)
- 5.3 **Review and discuss** Special Leadership Foundation business and activity (CSDA Chief Executive Officer; Chief Executive Officer; SDLF Members)
- 5.4 **Review** of CSDA Committees Updates (Board President)

## 6.0 BOARD ITEMS

- 6.1 **Subject: Approval of Prospective Members into SDRMA Workers' Compensation and Property/Liability Programs**

Presenter: Wendy Tucker, Member Services Manager

None.

- 6.2 **Subject: Potential Member Notices of Intent to Withdraw**

Presenter: Ellen Doughty, Chief Member Services Officer

Recommendation: **Receive and file** the report concerning notices received from members for potential withdrawal effective July 1, 2023

- 6.3 **Subject: Quarterly Claims Review and Settlement Approval**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation:

- **Receive and file** the status report concerning claims activities for the quarter ending March 31, 2023; and
- **Approve** claim settlements as presented in the status report

6.4 **Subject: Aggregate Stop-Loss Attachment Point & Corridor Quarterly Status Review**

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Receive and file** the Aggregate Stop-Loss Attachment Point and Corridor Quarterly Status Reports

6.5 **Subject: Quarterly Review of Risk Control Activities**

Presenter: Enriqueta (Henri) Castro, Risk Control Manager

Recommendation: **Receive and file** the status report regarding risk control efforts by SDRMA for the quarter ending March 31, 2023

6.6 **Subject: Administrative Charges for Health Benefits Program**

Presenter: Alana Little, Health Benefits Manager

Recommendation: **Approve** Policy No. 2023-01, “Establishing Administrative Charges for Health Benefits Program” with the changes as presented

6.7 **Subject: Board of Directors Policy Manual**

Presenters: Brian Kelley, Chief Executive Officer

Recommendation: **Review and discuss** potential revisions to the SDRMA Board of Directors Policy Manual

7.0 **TIMED ITEMS**

**(This section will include presentations with a specific day and time for specific speakers: consultants, brokers, legislative director, coverage counsel, etc.)**

**Wednesday, May 10 – 3:30 pm**

7.1 **Subject: Treasurer’s Quarterly Investment Report**

Presenters: Lauren Brant, Managing Director, Public Financial Management  
Allison Kaune, Senior Analyst, Public Financial Management  
Rick Wood, Interim Chief Financial Officer

Recommendation: **Receive and file** investment report, LAIF Statement, and Certification of Investments and Cash Flow Sufficiency

7.2 **Subject: Property/Liability Reinsurance/Excess Renewals for 2023-24**

Presenters: Karl Snearer, Apex Insurance Services, Inc.  
Doug Wozniak, Alliant Insurance Services, Inc.

Recommendation: Review and discuss insurance renewals

**Thursday, May 11 – 8:00 am**

7.3 **Subject: Workers' Compensation Program Rates for FY 2023-24**

Presenter: Brian Kelley, Chief Executive Officer

Recommendation:

- Approve the proposed Workers' Compensation rates for program year 2023-24

**8.0 REPORTS/COMMENTS/OTHER BUSINESS**

8.1 Staff Reports and Updates

8.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

**9.0 ADJOURNMENT**

The next Board meeting will be held June 21-22, 2023, at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- FY 2023-24 Preliminary Budget
- FY 2023-24 Rate Approval
- Legislative Report
- Member Withdrawal Report
- RFP Audit Results
- Board Policy Manual Revisions
- Insurance/Reinsurance Coverage Program Structure
- OPEB Review
- Annual Safety Awards Recipients
- Internal Controls Policies/Resolutions

**Posted on May 4, 2023**



**ADA Compliance:** *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at crichardson@sdrma.org. Request must be made as early as possible.*