



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
David Aranda, CSDM

Mike Scheafer
Timothy Unruh, CSDM
Thomas Wright

Special District Risk Management Authority
Special Board Meeting

Thursday, November 30, 2023
9:30 a.m.

Held Remotely Via Zoom

Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411

In compliance with AB361 this will be a hybrid virtual/in-person meeting in the SDRMA Board Room/Zoom as the State continues to recommend measures to promote social distancing.

Note: Meeting agendas are posted in accordance with the Ralph M. Brown Act. Govt. Code §54954.2 As amended by AB 361, Section 54953 (e)(3) allows local agencies to conduct meetings via teleconferencing during a proclaimed state of emergency or when state or local officials have recommended measures to promote social distancing, without complying with the requirement to identify all teleconference locations on the agenda, and without complying with the requirement that each location be accessible to the public. Section 54953 (b)(2) still requires that all votes taken during a teleconference meeting shall be by roll call. Any agenda item may be discussed in a different order, if necessary.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or crichardson@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

1.1 Roll Call

2.0 PUBLIC COMMENT

Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

3.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

3.1 **Approve** the Final Communications of the Annual Independent Financial Audit and Internal Control Report5

3.2 **Adopt** Board Resolution 2023-20 Making Findings and Determinations under AB 361 for Continued Virtual Meetings (Board Clerk)78

4.0 ADMINISTRATIVE ITEMS

4.1 **Subject: Update on Renewal Timeline**83

Presenter: Brian Kelley, Chief Executive Officer

Recommendation: None. This item is for information/discussion only

5.0 MEMBER ITEMS

5.1 **Subject: Approval of Prospective Members into SDRMA Workers’ Compensation and Property/Liability Programs**86

Presenter: Wendy Tucker, Member Services Manager

Recommendation: **Approve** admission of new members into the following programs:

- Workers’ Compensation:
Tri-Dam Project
West Point Cemetery District

5.2 **Subject: Discussion Regarding Workers’ Compensation Claims Administration**90

Presenter: Debbie Yokota, Chief Risk Officer

Recommendation: **Review and discuss** potential changes to the Workers’ Compensation Claims Administration

6.0 FINANCIAL ITEMS

6.1 **Subject: Treasurer’s Quarterly Investment Report**94

Presenters: Lauren Brant, Managing Director, Public Financial Management
Allison Kuane, Senior Analyst, Public Financial Management
Matt Clutterbuck, Chief Financial Officer

Recommendation: **Receive and file** the Quarterly Investment Report and Certification of Investments and Cash Flow Sufficiency

6.2 **Subject: SDRG Annual Independent Financial Audit and Internal Control Final Reports**237

Presenters: Matt Clutterbuck, Chief Financial Officer

Recommendation: **Receive and file** the Final Financial Audit Report and the Auditor’s “Report on Internal Controls Over Financial Reporting...” and the “Letter of Communication with Those Charged With Governance” for the year ended June 30, 2023 for Special District Reinsurance Group

7.0 REPORTS/COMMENTS/OTHER BUSINESS

7.1 Staff Reports and Updates

7.2 Board Director Reports, Comments, Future Agenda Items, Recommendations, and Questions

8.0 ADJOURNMENT

The next Board meeting will be held January 17-18, 2024, at the SDRMA Administration Building, 1112 I Street, 3rd Floor, Earl Sayre Board Room Sacramento, CA 95814. Items to be discussed at this meeting include:

- Board Officer Elections
- Election Process Updates
- Compensation Structure
- Conflict of Interest Code

Posted on November 27, 2023



ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at crichardson@sdrma.org. Request must be made as early as possible.*