



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President
Jesse Claypool, Secretary
Mike Scheafer

Timothy Unruh, CSDM
Thomas Wright
Robert Housley, CSDM

**Special District Risk Management Authority
Regular Board Meeting**

**Wednesday, February 5, 2025
2:00 p.m.**

**Thursday, February 6, 2025
8:30 a.m.**

**1112 I Street, 3rd Floor, Earl Sayre Board Room
Sacramento, CA 95814
and**

Via Zoom

**Phone: (669) 900-9128
Meeting ID: 562 012 1037
Password: 875411**

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or crichardson@sdrma.org

AGENDA

1.0 CALL MEETING TO ORDER

1.1 Roll Call

1.2 Consideration of Off Agenda Items

Pursuant to Government Code Section 54954.2(b), except as provided in this paragraph, no action or discussion shall be taken at a regular meeting on any item which does not appear on the posted Final Agenda. Pursuant to Government Code Section 54954.2 (b)(2) an item may be added to the Final Agenda after the Final Agenda has been posted upon a determination by a two-thirds vote of the Board of Directors (or an unanimous vote if less than two-thirds of the Board of Directors are present); the vote shall be on a motion stating that there is a need to take immediate action and that the need for action came to the attention of the Board of Directors subsequent to the Final Agenda being posted. Any such motion shall be accompanied by distribution of a written statement on a form provided by the office of the Chief Executive Officer/Secretary of the Board, to be included in the record, stating the facts upon which it can be determined that the need to take action arose after the Final Agenda was posted. In addition, action may be taken on an item not on the posted Final Agenda under the circumstances stated in Government Code Section 54954.2 (b)(1) [emergency] and 54954.2 (b)(3) [continued regular meetings].

2.0 PUBLIC COMMENT

At this time, members of the public may speak on any item not on the agenda with comments limited to 5 minutes per person. A maximum time limit of 20 minutes for all public testimony is permitted under this agenda item. The Board reserves the right to waive the foregoing time limits by a majority vote.

3.0 CONSENT CALENDAR – Items expected to be routine and non-controversial

3.1 Approval of Minutes..... 16

An action to approve the minutes of the January 8-9, 2025 Board Meeting.

3.2 Meeting, Conference, and Educational Schedules..... 23

Review the 2025 meeting, conference, and educational schedules.

3.3 Paid Bills Listing28

An action to ratify payment of bills for the months of October, November, and December 2024.

3.4 Quarterly Financial Reports41

An action to receive and file the quarterly financial reports presented for the Property/Liability, Workers' Compensation, Health Benefits Programs, and Joint/Common Allocated Operations.

4.0 GENERAL BUSINESS ITEMS AND PRESENTATIONS

- 4.1 Executive Summary of Training (Board President).....72
An informational item to review and discuss training sessions attended since the last Board meeting.
- 4.2 Board Committee Assignments (Board President)73
An action item to ratify the Board President’s Board committee appointments for 2025.
- 4.3 CSDA Business and Activity (CSDA Chief Finance and Operations Officer).....78
An informational item to review and discuss CSDA business and activity.
- 4.4 Alliance Executive Council, Special District Leadership Foundation, and CSDA Committee Updates (AEC Members; SDLF Members; CSDA Committee Members) 92
An informational item to review and discuss AEC, SDLF, and CSDA Committee business and activity.
- 4.5 Member Services/Underwriting Update (Member Services Manager; Underwriting/Program Manager)93
An action item to receive and file the reports for Underwriting, Health Benefits, and Member Services.

5.0 INSURANCE PROGRAMS

Workers’ Compensation Program

- 5.1 Approval of Pooled Workers’ Compensation Program Confidence Factor for FY 2025-26 (Chief Financial Officer; Underwriting/Program Manager)111
An action item to set the Workers’ Compensation pooled funding confidence factor for 2025-26 at the 75% confidence level, undiscounted.
- 5.2 Workers’ Compensation Premium Allocation (Chief Financial Officer; Underwriting/Program Manager)119
An action item to approve the proposed premium allocation methodology for the Workers’ Compensation Program.
- 5.3 Update on the 2025-26 Excess Workers’ Compensation Program Renewal (Chief Executive Officer)125
An informational presentation regarding the state of the excess insurance market.

Property/Liability Program

- 5.4 Approval of Pooled Property/Liability Program Confidence Factor for FY 2025-26 (Chief Financial Officer; Underwriting/Program Manager).....127
An action item to set the Property/Liability pooled funding confidence factor for 2025-26 at the 90% confidence level, undiscounted.
- 5.5 Property/Liability Premium Allocation (Chief Financial Officer; Underwriting/Program Manager)161
An action item to approve the proposed premium allocation methodology for the Property/Liability Program.
- 5.6 Update on the 2025-26 Excess Property/Liability Program Renewal (Chief Executive Officer; Karl Sneider, Apex Insurance Services).....166
An informational presentation regarding the state of the excess insurance market with SDRMA’s reinsurance broker.

6.0 CLAIMS/RISK CONTROL ITEMS

- 6.1 Quarterly Claims Review and Settlement Approval (Chief Risk Officer)169
Staff recommends the following actions:
 - Receive and file the status report concerning claims activities for the quarter ending December 31, 2024; and
 - Approve claims settlements as presented in the status report.
- 6.2 Quarterly Risk Control Update (Risk Control Manager)182
An action item to receive and file the status report regarding safety and risk control efforts by SDRMA for the quarter ending December 31, 2024.
- 6.3 Aggregate Stop-Loss Attachment Point & Corridor Quarterly Status Review (Chief Financial Officer)185
An action item to receive and file the Aggregate Stop-Loss Attachment Point and Corridor Quarterly Status Reports.

7.0 FINANCIAL ITEMS

- 7.1 Treasurer’s Quarterly Investment Report (Chief Financial Officer; Michael Kronbetter, Public Financial Management; Allison Kaune, Public Financial Management) **Time Sensitive – Thursday, February 6 at 8:30 a.m.**190
An action item to receive and file the Quarterly Investment Report, Certification of Investments, and Cash Flow Sufficiency.

- 7.2 Member Longevity Distributions (Chief Financial officer)307
An action item to approve a Longevity Distribution for the upcoming program year to be applied to members' renewal invoices for 2025-26 using the Gross Interest Rate Option 1 for the Workers' Compensation Program and no Longevity Distribution for the Property/Liability Program.

- 7.3 2025-26 Cost of Living Adjustment (COLA) for Budget Calculations (Chief Financial Officer)313
An action item to approve a 3% Cost-of-Living Adjustment for FY 2025-26.

8.0 REPORTS/COMMENTS/OTHER BUSINESS

- 8.1 Staff Reports
Staff will report on matters of interest to the Board.

- 8.2 Board Director Reports
Comments, Future Agenda Items, Recommendations, and Questions.

9.0 OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

10.0 CLOSED SESSION

- 10.1 Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: Chief Executive Officer

11.0 ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

12.0 ADJOURNMENT

The next Board meeting will be held March 25, 2025 at the Hilton Sacramento Arden West, 2200 Harvard St, Sacramento, CA 95815. Items to be discussed at this meeting include:

- Strategic Planning Session
- FY 2025-26 Rate Estimates
- Potential Member Notices of Intent to Withdraw
- Preliminary Budget

Posted on January 30, 2025

A handwritten signature in blue ink that reads "Candice Richardson". The signature is fluid and cursive.

ADA Compliance: *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at crichardson@sdrma.org. Request must be made as early as possible.*