



Sandy Seifert-Raffelson, Board President

Robert Swan, Vice President  
Jesse Claypool, Secretary  
Mike Scheafer

Timothy Unruh, CSDM  
Thomas Wright  
Robert Housley

**Special District Risk Management Authority  
Special Board Meeting**

**Thursday, December 12, 2024  
10:00 a.m.**

**Held Remotely Via Zoom**

**Phone: (669) 900-9128**

**Meeting ID: 562 012 1037**

**Password: 875411**

*Note: Agenda posting and meetings are done in accordance with Ralph M. Brown Act. Govt. Code §54954.2 and §54953 (b) (1) allows local agencies to conduct meetings via teleconferencing. Part (b) (3) of the same section requires that all teleconference locations be identified in the agenda, and that each location be accessible to the public. Section (b) (2) of this Section requires that **all votes taken during a teleconference meeting shall be by roll call**. Any agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.*

**A copy of this agenda must be posted at each location**

Teleconference Participants

The following Director(s) and legal counsel will participate in the Board meeting via teleconference at the locations listed:

President Seifert-Raffelson, 447-855 Plumas Road, Herlong, CA 96113  
Vice-President Swan, 12903 Hondo Court, Groveland, CA 95321  
Secretary Claypool, 468-005 Hwy 395, Janesville, CA 96114  
Director Scheafer, 3327 California Street, Costa Mesa, CA 92626  
Director Unruh, 29534 Madera Avenue, Shafter, CA 93263  
Director Wright, 808 4th Street, Clovis, CA 93611  
Director Housley, 14451 Cedarwood Street, Westminster, CA 92683  
General Counsel Ann Siprelle, 500 Capitol Mall, Suite 2500, Sacramento, California 95814

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a regular meeting to arrange for such reasonable accommodations: Candice Richardson, (916) 231-4141 or [crichardson@sdrma.org](mailto:crichardson@sdrma.org).

# AGENDA

## 1.0 CALL MEETING TO ORDER

1.1 Roll Call

## 2.0 PUBLIC COMMENT

Public comment is allowed on each individual agenda item listed below, and such comment(s) will be considered in advance of each Board action.

## 3.0 FINANCIAL ITEMS

3.1 SDRG Annual Independent Financial Audit and Internal Control Final Reports (Chief Financial Officer) .....3

*An action item to receive and file the final communications of the Annual Independent Financial Audit and Internal Control Report for the year ended June 30, 2024 for Special District Reinsurance Group (SDRG).*

3.2 IT Audit Results (Chief Financial Officer) .....32

*An action item for the Board of Directors to receive and file the 2024 IT audit results.*

3.3 Summary of IT Services Request for Proposal (RFP) (Chief Financial Officer) ....63

*An action item to authorize the CEO to engage Group One for Hosted and Managed IT Services.*

## 4.0 REPORTS/COMMENTS/OTHER BUSINESS

4.1 Staff Reports and Updates

*Staff will report on matters of interest to the Board.*

4.2 Board Director Reports

*Comments, Future Agenda Items, Recommendations, and Questions.*

## 5.0 ADJOURNMENT

The next Board meeting will be held January 9, 2025. Items to be discussed at this meeting include:

- Board Officer Elections
- Update: FY 2025-26 Rate Review

**Posted on December 9, 2024**



**ADA Compliance:** *In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Candice Richardson, at (800) 537-7790 or at crichardson@sdrma.org. Request must be made as early as possible.*